

This document is a draft Scope of Services for a future solicitation and is subject to change without notice. This is not an advertisement. Please respond to the contact listed for any feedback or comments that you would like to offer.

SCOPE OF SERVICE

The work and services to be provided will include furnishing labor, materials, equipment and transportation necessary to perform all operations in connection with the collection, removal and recycling of materials listed below:

- a. Mattresses for: Cribs, Mini Singles, Small Single, Modern Cot, Twin, Twin XL, Double, Full XL, Three Quarter, Queen, California Queen, King, California King and Super King. Material maybe damp or moist. The County will not segregate any piles of mattresses and box springs. The vendor's quotation is for the commingled materials.
- b. Box Springs: Box Springs that fit the above types of mattresses.

Vendors will be invited to participate in spot market competitions via a Request for Quotation that will outline the goods and services to be purchased on an as needed basis.

LOCATIONS

a. Mattresses and Boxes Springs:

West Little River 1830 NW 79 th Street	Eureka Drive 9401 SW 184 Street
Sunset Kendall 8000 SW 107 Ave.	Moody Drive 12970 SW 268 Street
North-Dade Landfill 21500 NW 47 Ave.	South-Dade Landfill 23707 SW 97 Ave.

The County reserves the right to add other locations as needed.

PICK-UP REQUIREMENTS

- a. Mattresses: Vendors must have the ability to pick-up materials from various locations (excluding weekends). It is the vendor's responsibility to ensure that all stacks of mattresses are removed entirely by the end of the week except for the material that arrives on that day. All pick-ups must be placed in a truck with side rails, trailer or closed container trailer. Hauling mattresses and box springs that are being removed from the designated locations must meet the requirement to secure solid waste or recyclable material as stipulated in Miami Dade County Code Section 15-7. The

number of mattresses and box springs will be documented accordingly and signed for by an authorized County representative at the pick-up location.

- b. Box Springs: Same requirements as above.
- c. The successful vendor(s) shall meet with the County to discuss scheduled pick-up days for mattresses. Pick-up hours are between the 7:00 AM and 4:00 PM, Monday through Friday. The vendor shall have the necessary equipment to load the mattresses onto/into their trailer/vehicle.

MINIMUM QUALIFICATION REQUIREMENTS

- a) Vendors are required to demonstrate that their firm has been providing recycling services as requested in this solicitation and outlined in Section 3, Technical Specifications. To demonstrate this past experience, bidder(s) are required to provide three (3) client references. Reference information shall include the following:
 - Dates of service
 - Type of recycling services performed
 - Client contact information
- b) Vendors shall have a General Hauler Permit issued by the Miami-Dade County Department of Public Works and Waste Management Department. A copy of the General Hauler Permit should be submitted with the bid submittal.
- c) Vendors shall have a representative available to respond to spot market quotes Monday through Friday from 8:00 AM until 5:00 PM. Contact information shall include the following:
 - Contact name
 - Email address
 - Phone number

The County reserves the right to request additional information as to the bidder's ability and qualification as it deems necessary to ensure competent and satisfactory service.

REQUIRED REPORTS/RECEIPT

Mattresses & Box Springs: The vendor shall submit a monthly report by the tenth (10th) calendar day of the month. The report shall be in the form of a spreadsheet and should provide the following information: date of the report, solicitation number, date when the service was provided, number of mattresses and box springs removed. The report must be submitted to: Miami-Dade County Public Works & Waste Management Department, 2525 NW 62nd Street, 5th Floor, Miami, FL 33147.